

MPB CHECK LIST 1. MAKING YOUR MEMBERS AWARE OF THE MPB

- Notify your Club Committee/s that the WVCA has adopted the MPB
- Adopt and comply with the MPB by making such amendments to the constitution, rules or by laws in order for the by law to be enforceable as required by the WVCA (see checklist 2 for more details)
- Publish, distribute and promote the MPB - discuss at committee level how to best notify relevant club members of the MPB and codes of conduct expected in the MPB. Notify your members who the MPOs are.

Ideas for clubs

- Direct the members of your club, including committee members, coaches, managers and players to the WVCA website to view the MPB and associated information.*
- Add the MPB to your website*
- Display the codes of conduct in the MPB at your club include putting codes of conduct into a club players handbook or laminating them and displaying them on the club notice board or on the clubs website*
- Display the names of MPOs at the club and on your website*
- Direct all club members to www.playbytherules.net.au to learn more about member protection and what is acceptable in sport to make it fair, safe and fun. Encourage them to complete the online training. Add this link to your website.*
- Include MPB information on registration forms for all members each year and request that they abide by the codes of conduct and expectations within the MPB and that the club supports penalties applied by the WVCA through the MPB.*
- Display other materials supplied by the WVCA or generated by the club about Member Protection (eg play by the rules A4 posters and pamphlets - available from the WVCA on request)*
- Notify your Club Committee of Preventative Action that will need to be taken by the club. Part II - Preventative Action, pp. 4 - 8. Existing Appointees in clubs must be screened by 31 June 2005 (*see checklist 4*). Screening of preferred applicants commences now. (*see checklist 3 on screening preferred applicants*)
- Direct any questions about the MPB to the Women's Club Administrator at Cricket Victoria by emailing wvca@cricketvictoria.com.au or phoning (03) 9653 1181.
- Check list 1 completed**

Please note that all of the following can be found on the WVCA website under Member Protection By Law on the Menu List

- All codes of conduct
- A complete copy of the MPB
- A summarised version of the MPB
- Checklists for implementation of the MPB
- MPO Contacts for the MPB
- Link to the Play By the Rules Website