

## OTHER IMPORTANT INFORMATION REGARDING AFFILIATION

### ACCOUNTS & FINES

All accounts will be sent to the Club Secretary and Delegate. Accounts are due within 30 days as stipulated on the invoice.

Fines lists will be distributed at Council meetings and updated lists are available after each round via the club email system.

Clubs must pay any outstanding fines by the AGM in order to re-affiliate.

Fixtures and Levies statements will be sent to clubs one month prior to the due date. Any fines incurred at or after the February Council meeting must be paid in order for the club to be eligible to play in finals. This also applies to players with any outstanding fees owing to the VWCA. Refer to By-Law 25 for a list of the fines, penalties and eligibility for finals.

### INSURANCE

All clubs and affiliated associations of the VWCA must have public liability and personal injury insurance. The VWCA is covered by the **Australian Cricket National Insurance Program (ACNIP)**. This scheme offers affordable and appropriate insurance cover for affiliated clubs, associations, players, officials, administrators and volunteers.

Once your club affiliates with the VWCA, your club is covered by the ACNIP provided it has completed all the affiliation requirements, paid the appropriate VWCA affiliation fee and paid the appropriate insurance levy fee for the whole club and its teams through either the VWCA or another Association with which your club is affiliated. If your club registers through another Association, please notify the Club Administrator.

If your club chooses to organise its insurance separate to the ACNIP, a copy of the cover note must be provided to the VWCA when the club receives it. Insurance must be sourced and paid for PRIOR to the first game played by your club or any of its teams within the VWCA Competition.

The VWCA recommends the ACNIP to its clubs. The Program provides clubs with a comprehensive level of protection across the following areas:

- Personal Accident cover for Capital Benefits, Non Medicare Medical and Loss of Income
- Public and Products Liability Insurance
- Professional Liability Insurance for coaches, administrators, umpires and officials
- Association Liability Insurance - please note that Association Liability insurance is only applicable to incorporated clubs. If your club is not incorporated and you would like further clarification, please contact the VWCA.

A further benefit of the National Program is the easy access to policy coverage details via the Australian Cricket National Insurance Program website (<http://www.jltsport.com.au/CricketAustralia/>). This website provides an easy to read summary of all the benefits and in addition you have access to the complete policy wordings which contain the entire policy conditions and exclusions. It also offers direct access to claims information including 'How to Make a Claim'. There is now the capability to submit claims on-line or download and print a claim form.

## CLUB ALIGNMENTS – PERMIT SYSTEM

The Club Alignment – Permit System offers a flexible transfer of player movement between aligned clubs.

Clubs competing in grades lower than District Firsts (D1) shall be allowed to align themselves with a D1 club. The D1 club shall not have teams in the same grade as the lower grade club. The Club Alignment – Permit System is designed to assist both the D1 and lower grade clubs in retaining players, developing additional teams and working together for the benefit of the club and their players.

The following information outlines how the Club Alignment – Permit System works. For the full details of the System, please refer to By-Law 23 and the VWCA website.

- Players from the lower grade club shall be permitted to play for their aligned D1 club during a season without requiring a clearance
- Players from the D1 club shall be permitted to play for the lower grade club during the season without requiring a clearance
- Nomination of Players:
  - i. Prior to the commencement of the season the D1 club shall nominate players to be eligible to represent the lower grade club with which they have become aligned.
  - ii. The Match Result and Registration Secretary shall review these nominations and shall refer the names to the Board for ratification. Should any player from the D1 club not be approved to play for the aligned lower grade club, the Club Administrator shall inform the club in writing within 3 days of the Board meeting.
  - iii. Unless an appeal is lodged by a club within 7 days of notification, the decision shall stand.
  - iv. Any appeal must be received by the Appeal's Chairperson within 7 days of notification of the Board's decision. A copy of the letter of Appeal must also be sent to the Club Administrator at the same time by the club making the appeal.
  - v. In the case of an appeal the player may not play in any 'C' Grade match until the appeal has been settled.
  - vi. The appeal will be dealt with by the Appeals Committee where a representative of the Club involved in the dispute will be asked to attend a meeting of this committee.
  - vii. This meeting must be held (if at all possible) within 10 days of the receipt of the written appeal letter.
  - viii. All correspondence in an appeal must be sent by registered mail or delivered by hand, in which case a receipt must be obtained.
- If at the end of the Home and Away matches, a player (from either the D1 or lower grade club) has played more than half the number of matches fixtured in a higher grade of cricket she then becomes a member of that team and cannot transfer back to a lower grade without a permit from the Pennant Secretary or Match Results and Registration Secretary.

***Clubs (either D1 or lower grade club) interested in forming a Club Alignment or wanting further details on how the system works, please contact the Club Administrator.***

## RULE CHANGES

There have been a number of rule changes from last season and re-affiliating clubs must make themselves aware of these. Club delegates have been issued with the rule changes which were passed at the May Council Meeting. Club delegates must inform players of the changes. The updated rule changes are available on the VWCA website.

## UMPIRES

### A) UMPIRE APPOINTMENTS

Appointments for the week's game will be listed on the VWCA Information Line which can be accessed by phoning **1902 210 578**.

The VWCA will update the Umpire appointments on the Friday afternoon before the weekend's game and clubs should ring the VWCA Information Line to find out if there are any changes and to make sure they have the umpire's contact details in case of a washout or forfeit. If giving a forfeit, clubs must notify the appointed umpire(s) and the opposing team at least 4 hours prior to the scheduled starting time.

### B) UMPIRING CLINICS

Club may request an Umpiring Clinic from the VWCUA if they wish to learn more about VWCA Match Rules, Playing Conditions or the Laws of Cricket. Forms can be downloaded from the VWCA website and must be returned to the Club Administrator.

### C) SPIRIT OF CRICKET NIGHT

A Spirit of Cricket Night will be held on **Monday 26<sup>th</sup> September 2005**. This night provides an opportunity for captains and senior players to meet the VWCUA umpires and enhance the relationship between players and umpires for the upcoming season.

All captains are strongly advised to attend the Spirit of Cricket Night. Captain's Handbooks will be available for collection on the night. See page 18 for further details.